



Wicklow County Council Chomhairle Chontae Chill Mhantáin

LOCAL GOVERNMENT (SANITARY SERVICES) ACT, 1948, SECTION 34 APPLICATION FORM FOR LICENCE FOR USE OF LAND AS A CARAVAN/CAMPING SITE

Name of Park: _____

Location: _____

File Ref: _____

DETAILS REQUIRED

1. Situation, description of lands for which a Licence is required, please include a site layout plan:

2. Exact area of such lands in acres: _____

3. Most recent planning permission reference: _____

4. Full details of each type of Structure (including overall dimensions, nature of construction and roofing material):

	Structure Type	No. of Structures in the Park	No. of rooms in each Structure	Floor Area M2	Roofing Material
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					

5. Overall number of permanent structures on the site: _____

6. Maximum population of the caravan park (residents & staff) when at full capacity:

7. Public or Private Water System: Public / Private

If Private Water System please provide the following information:-

- (a) Design details of the UV unit or chlorine disinfection equipment i.e. manufacturer, model, water flow rate.
- (b) Recent service report for the UV unit or chlorine disinfection equipment.
- (c) Confirmation and details of the implementation of any action plan to improve water supply, where a plan was requested in previous years or where a boil water notice has not been lifted by Wicklow County Council.
- (d) Confirmation of the location of the well and upon completion of any action plan mentioned under item c, the disinfection of the well and distribution system in accordance with the attached procedure (Appendix 1).
- (e) Confirmation that the borehole is covered and located in a secure chamber (i.e. manhole) that it is protected to prevent the ingress of rainfall/insects/small animal into the borehole.
- (f) Results of a recent sample of the water supply at a consumer tap for compliance with EU Drinking Water Regulation (No.122) 2014

8. Public or Private waste water System: Public / Private

If Private Waste Water System please provide the following information:-

- (a) Evidence of Domestic Waste Water Treatment System Registration or Discharge Licence Reference Number.
- (b) Recent service report detailing when septic tank system was emptied or wastewater treatment plant emptied and serviced.
- (c) Design details and size of the septic tank system or wastewater treatment plant.
- (d) The location of the sewage effluent discharge from the caravan park either to groundwater or to surface water (i.e. open drain, ditch, stream, pond, lake or sea), should be confirmed.
- (e) Details and particulars of Sanitary Conveniences.

9. Particulars of number of bins or other suitable containers for holding refuse, litter or other debris:

Domestic Waste Bins: _____
Recycling Bins: _____
Brown Bins: _____
Other: _____

10. Details of the arrangements in place for the collection and disposal of all waste from the park:

11. Name & Address of Waste Collection Company along with details of their Waste Collection Permit. Please submit confirmation from the Waste Collection Company that you are a Customer.

Signature of Owner / Operator of Park
Address for Correspondence:

Contact details - E-mail & Phone

Date:

GENERAL INFORMATION

Documentation to be submitted

- Completed application form
- Site layout map
- Fee - Application fee €100 plus €5.00 per permanent bay.
- Private Water System – Information as requested in 7 (a) to 7 (f)
- Private Waste Water System – Information as requested in 8 (a) to 8 (e)
- Confirmation from the Waste Collection Company that you are a Customer

All questions must be answered. If information has been submitted with a previous application and there has been no change since please state on application form.

Please return the above information to Kiara Kavanagh, Senior Staff Officer, Water & Environmental Services Section, Wicklow County Council, County Buildings, Wicklow Town.

Should you require any further information please contact Kiara Kavanagh on 0404 20236 or by e-mail at kkavanag@wicklowcoco.ie

Dated this 25th day of January 2018 .